



Vision Statement: "To Enhance the Quality of Life in the Community"

Mission Statement: "To actively grow the community while promoting and protecting the high quality of life"

Position Title:	Street/Parks Worker	FLSA Status:	Non-Exempt
Department:	Public Works	Bargaining Unit:	None
Reports To:	Street/Parks Supervisor		

Nature and Purpose of Position

The Streets/Parks Worker performs skilled maintenance and repair work on City streets, parks, equipment, and buildings including the operation and maintenance of heavy equipment.

Core Competencies

- Work effectively as an employee of the City of Melrose and maintain good job behavior.
- Accept responsibility for the duties of the position. Work diligently toward complete and accurate work assignments. Continually develop and recommend more efficient and effective ways of carrying out the duties and responsibilities of the position.
- Develop the necessary knowledge, skills, and abilities to perform the duties of the position.
- Accept and adapt positively to changes in your position and within the City.
- Be courteous and cooperative with Public Officials and the public.
- Support the City's vision and mission.
- Promote teamwork through communication and cooperation. Treat co-workers in a respectful, considerate, and professional manner and consider the opinions and personal needs of others.
- Promote safety in every activity. Become familiar with and abide by the City's safety rules and procedures.

Essential Functions of the Position

The essential functions of the position include, but are not limited to, the following:

❖ STREETS/PARKS WORKER

1. Maintains City-owned property including streets, alleyways, and sidewalks; and parks and public buildings.
2. Performs tree felling, trimming and pruning.
3. Sprays for weed control, mows ditches and City properties.
4. Operates heavy equipment.

5. Operates and maintains streets and parks vehicles and equipment, including welding and fabricating, cleaning, sandblasting, and painting. Performs daily and preventative maintenance, maintains records, and schedules equipment for repairs.
6. Jets storm sewers, installs and replaces utility covers, cleans and repairs culverts, catch basins, and steams frozen sewers; locates utilities as requested.

❖ OTHER

1. Attends safety meetings and training as required.
2. Performs other duties as apparent or assigned throughout the City and Utilities.

Specifications

EDUCATION AND EXPERIENCE

- High school diploma or general education degree (GED).
- Technical school training in heavy equipment and maintenance is preferred.

NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

- ❖ Considerable skill in the operation of light and heavy equipment.
- ❖ Knowledge and skill of plumbing, carpentry, and masonry tasks.
- ❖ Knowledgeable in proper use of tools and equipment used in streets and parks maintenance.
- ❖ Knowledgeable in streets and parks maintenance repair.

Certificates, Licenses, Registrations

- ❖ Valid MN Commercial Drivers License (CDL)
- ❖ CPR Certification and First-Aid Training

Computer Skills:

- ❖ General knowledge of computer operations and applicable software programs.

Mathematical Skills:

- ❖ Skilled in performing mathematical calculations.
- ❖ Ability to perform calculations specific to job duties.

Language Skills:

- ❖ Ability to read and interpret documents and procedure manuals.
- ❖ Ability to communicate effectively with other employees and the general public.

Physical Requirements/Work Environment

- ❖ The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this position.
 - The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move up to 100 pounds.
 - The employee is regularly required to stand; use hands to finger, handle, or feel objects, tools or controls; and reach with hands and arms.
 - The employee is frequently required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; talk and hear; and taste or smell.
 - Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
 - The noise level in the work environment is usually moderate.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.