

City of Melrose
225 E First St N, Melrose MN 56352
Ph: (320) 256-4278 FAX: (320) 256-7766

Permit No. _____

PID No. _____

Date Rcvd. _____

**Detached Accessory
Building Permit Application**
SITE INSPECTIONS TUE/THUR AM ONLY

Permit Fee	
Surcharge	
Plan Check	
Total Fee	

Zoning District _____

Please Type or Print Legibly:

1. Site Address _____ Melrose, MN 56352
2. Owner(s) _____ Daytime Phone _____
3. Owner's Address (if different from above) _____
4. Legal Description of Site: *(Please Attach Metes & Bounds Description)*
Note* *If unknown, please refer to property tax statement or ask Zoning Coordinator*

Lot _____ Block _____ Addition _____

5. Dimensions of Structure: Length _____ Width _____
6. Height of Structure: Sidewalls _____ Roof Line _____ Overhead Door Height _____
7. Type of Siding: Home _____ Accessory Structure _____
8. Approximate Start Date _____
9. Please provide contractor's name and license number as required by Minnesota Statute
Name _____ License No. _____ **OR**
This work is being done by applicant who is acting as their own general contractor and assumes complete responsibility. I have read and signed the Licensed Contractor Disclaimer. _____ (Initial Here)
10. Estimated Cost of Project *(Including Materials & Labor)*: \$ _____
11. Type of Construction:
Built On-Site _____ Other _____ *(Explain)*

Additional Information Required on Reverse

12. Foundation Type (See Foundations Sheet & Check Which One Applies Below)

Exhibit 1 _____ Exhibit 2 _____ Exhibit 9 _____

Other _____ (Please Explain)

13. Please Provide the Following: (If Applicable)

Mason & Concrete Contractor _____ PH: _____

Excavation Contractor _____ PH: _____

14. Is Building Heated:

Yes _____ No _____

Required Forms & Items to Return with Application:

- Construction Plans (cross section - 8 1/2" x 11")
- Site Plan (8 1/2" x 11")
- Licensed Contractor Disclaimer
- Erosion/Sediment Control

Your application will be deferred until all checked items above are provided.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. I have identified all property boundaries, easements, flood zones and/or wetlands existing on the property on my site plan and application. All demolition debris must be contained and disposed of properly. Roadways and gutters must be kept clear of debris. The undersigned further agrees the City and its' administrative staff relied on the accurateness of this application, plans and specifications relative to this project and holds the city of Melrose, and its employees harmless from all liability arising from the granting of this permit.

AUTHORIZED SIGNATURE OF OWNER OR BUILDER

ZONING OFFICER

This Permit Expires One Year From: _____

BUILDING OFFICIAL

Remarks: _____

